



**Beachwood Recreation Commission
Meeting Minutes
Beachwood Community Center ~ 147 Compass Ave. Beachwood, NJ**

Date: January 13, 2022

1. Call to order at 7:33pm

2. Pledge of Allegiance – meeting held outside no pledge of allegiance

Notice of this meeting and all other regularly scheduled meetings has been given in accordance with the "OPEN PUBLIC MEETINGS ACT OF 1975" by the following methods:

- Notice has been posted on the bulletin board in Borough Hall.
- Notice has been filed in the office of Borough Clerk.
- Notice has been forwarded to the Asbury Park Press.
- All individuals supplying a stamped, self-addressed envelope will be given notice.

3. Roll Call

Attendees:

Robert Rosetta, Chair
Steve Komsa, Councilman
Michele Rutkowski
Jayme Emanuelli

4. Approval of Minutes: Michele made a to accept the minutes, 2nd by Jayme.

5. Correspondence: None

6. Finances: Rob gave out financial reports for commission members to review and answered questions about the reports.

7. Events: Snowman contest in progress now. no other events are schedule for February and March as of now.

8. Nominations: Jayme nominated Michele Rutkowski for Commission Chair; Robert Rosetta nominated himself; Michele voted for herself. Michele nominated Jayme Emanuelli for Vice Chair; Rob absented; Jayme voted for herself. The Commission Chair for 2022 is Michele Rutkowski and Vice Commission Chair is Jayme Emanuelli. Robert Rosetta resigned as a volunteer from the Beachwood Recreation Commission. He gave the keys to Recreation building and shed to Michele.
9. Meeting open to public – no one other showed
10. Adjournment 7:52pm
11. Next meeting February 10, 2022

Recorded and submitted by:
Jayme Emanuelli



Beachwood Recreation Commission
Meeting Minutes
Beachwood Community Center ~ 147 Compass Ave. Beachwood, NJ

Date: January 13, 2022

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2. Pledge of Allegiance

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3. Roll Call

Attendees:

Michele Rutkowski (Chairman)
Jayme Emanuelli (Vice-Chairman)
Steven Komsa
Lisa Russo
Dan O'Donnell
Rosemarie Cohen
Irish Gil
Richard Rutkoswski

4. Approval of Minutes: Michele made a motion to accept the minutes, 2nd by Jayme.
5. Correspondence: None

6. Introduction of new members. Collected emails and phone numbers from all members.

7. Discussed electing a new Chairman each year going forward.
8. Steve handed laptop, cash box over to Michele.
9. Discussed acquiring By-laws
10. Finances: Lisa Russo nominated to handle finances. Michele handed over previous finance reports.
11. Events
 - i. Snowman Contest
 - Discussed selecting winner and prizes
 - ii. Movies in the Park
 - Discussed Sponsorship
 - Equipment needed, projector, projector screen, and speakers. Projector will be donated by Richard Rutkowski and will look in to getting the speakers donated.
 - iii. Easter Egg Hunt
 - Discussed purchasing eggs and prizes
 - Recruiting volunteers
 - iv. Paint and Sip
 - Discussed booking paint lady
 - Reserving Date
 - Age restriction
- i. Meeting open to public – no one other showed
- j. Adjournment 8:00pm
- k. Next meeting March 3, 2022

Recorded and submitted by:
Irish Gil



**Beachwood Recreation Commission
Meeting Minutes
Beachwood Community Center ~ 147 Compass Ave. Beachwood, NJ**

Date: February 24, 2022

1. Call to order at 7:30pm

2. Pledge of Allegiance – meeting held outside no pledge of allegiance

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3. Roll Call

Attendees:

Michele Rutkowski, Chairwoman
Steven Komsa, Councilman
Jayme Emanuelli, Vice Chairwoman
Rosemarie Chisholm-Cohen
Daniel O'Donnell
Lisa Russo-Schuler
Rick Rutkowski

Absent: Irish Gil

Possible Commission alternates present:
Tina & Beth

4. Approval of Minutes: Michele made a to accept the minutes, 2nd by Jayme with changes of the meeting date.

5. Correspondence: Michele picked up POs never paid, now are being paid.
Michele has catalogs for movies.
Rosemarie received 2 emails.
Jayme will send out email with everyone's email.
6. Finances: Lisa ordered eggs for Easter Egg Hunt. The cost of the eggs is \$1875 and in 2020 they were \$1725.
7. By-Laws: Commissioners reviewed By-Laws line by line, made a few recommendations. Jayme will update the By-Laws then send Steve a copy to have the Township attorney review.
8. Alternate Commissioners: Will be sworn in at the next Council meeting Wednesday, March 2, 2022
9. Events:
 - A. Snowman Making Contest Trophies: Michele will order trophies
 - B. Refresh Your Pallet: Friday, March 11, 2022 6pm
 - C. East Egg Hunt: 15,000 eggs were ordered on Monday.
10. Meeting Open to Public: - No one showed
11. Adjournment: Michele made a motion to adjourn meeting; seconded by Jayme.
Meeting adjourned 8:34pm
12. Next meeting March 10, 2022

Recorded and submitted by:
Jayme Emanuelli, Vice Chair



Beachwood Recreation Commission
Meeting Minutes
Beachwood Community Center ~ 147 Compass Ave. Beachwood, NJ

Date: March 10, 2022

1. Call to order at 7:30pm

2. Pledge of Allegiance

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3. Roll Call

Attendees:

Michele Rutkowski (Chairman)
Steven Komsa
Lisa Russo
Dan O'Donnell
Rosemarie Cohen
Irish Gil
Richard Rutkoswski

4. Approval of Minutes: Michele made a motion to accept the minutes, 2nd by Lisa.

5. Correspondence: None

6. Finances
 - i. Lisa went over current expenses and projected expenses.
 - ii. Discussed purchasing new t shirts and locks for shed

7. Events

i. Movies in the Park

- Discussed Sponsorship/donations
- Selected 10 movies

ii. Snowman Contest

- Voted and selected 1st, 2nd and 3rd place winners

iii. Easter Egg Hunt

- Purchased Eggs
- Discussed purchasing prizes

iv. Paint and Sip

- Discussed paint and sip event scheduled on Thursday, March 11, 2022 @ 6:00PM

8. Discussed meeting with Chief of Police scheduled for April 5, 2022 in regards to 4th of July

9. Discussed Town meeting being held on March 16, 2022 to give out snowman prizes and Tina being sworn in

10. Meeting open to public – Roberto Gil showed

11. Adjournment 8:00pm

12. Next meeting March 24, 2022

Recorded and submitted by:
Irish Gil